

Legislative Budget Office (LBO) Director Transition Timeline

The following timeline will be the basis for achieving major milestones in the hiring process. Some items may be achieved prior to the dates identified.

Milestone	Responsible	Date to be completed by
1. Develop transition plan, position description, and posting for position	Michelle Weber in consultation with Greg Hubinger, LBO team, Eric Nauman, and Bill Marx	September 25
2. Approve transition plan, appointment of interim director, position description, and posting	Senator Kiffmeyer, Chair Rep. Carlson, Vice Chair	September 28
3. Announce interim director and interim lead analyst	Michelle Weber	October 1
4. LCC director and interim LBO director in place	LCC	October 15
5. Post LBO director position	Diane Henry-Wangenstein	October 5-23
6. Finalize interview structure, panelists, questions, and establish hold dates	Michelle Weber	October 9
7. Recruit applicants	First round interview panel	October 5-23
8. Complete resume review and select candidates for first round interviews	First round interview panel	October 29
9. Conduct first round interviews and forward second round interview candidates to LBOOC interview panel	First round interview panel	November 6
10. Conduct second round interviews and forward finalist(s) to full LBOOC	LBOOC interview panel	November 13
11. Appoint LBO director	LBOOC	November 20
12. New LBO director begins	Michelle Weber	Mid-December